

~~SECRET~~

DD/ST# 1801-64

19 June 1964

MEMORANDUM FOR: Director of Personnel

ATTENTION : Chief, Salary and Wage Division

THROUGH : Executive Officer, DD/S&T

SUBJECT : Request for Establishment of SPS Position

ADM-10.9

1. This is to request that an SPS position be established in the staffing complement of this Office. The following data are furnished for your guidance.

a. The appointment of [redacted] (biographic data attached) was concurred in by the Scientific and Technical Personnel Advisory Committee and subsequently approved by the Executive Director-Comptroller on 27 April 1964.

b. [redacted] now has an Agency clearance and expects to EOD with this Office during early July 1964.

c. The Scientific Pay Scale position should be established in the Office of the Assistant Director as Computer Science Advisor. His primary responsibility will be to assume direction of the OCS scientific computation program.

2. OCS will initiate a Request for Personnel Action upon receipt of the Staffing Complement Change Authorization.

[redacted]  
Assistant Director  
Computer Services

Attachment: a/s

~~SECRET~~

Excluded from automatic  
downgrading and  
declassification